

GENERAL PTC MEETING MINUTES

January 10th, 2008

Present:

Mike Pacheco, *PTC President*
Vicki Bolton, *PTC Vice-President*
Sheila Lester, *PTC Treasurer*

Administration/Faculty Present:

Mr. Acar, Executive Director
Mr. Pefley
Ms. Janes

Excused: Diane Swanson, *PTC Secretary*

Parents Present:

Robin Gayer
Janice Huntoon

I. CALL TO ORDER

The meeting was called to order.

II. APPROVAL OF MINUTES

A motion was made to approve the Minutes of the November 8th, 2007 meeting. The motion was seconded and passed.

III. TREASURER'S REPORT

Sheila reported that there is \$8,800.85 in the PTC account. However, \$1,300.00 has been designated for yearbooks for the teachers, \$200.00 for the winning class of the Innisbrook fundraiser, \$65.00 for the pizza party for the class that sold the most Holly Fest raffle tickets, \$2,500.00 for the Senior scholarship and \$1,000.00 that must be maintained as a minimum balance in the account. After the committed funds are dispersed, that will leave a balance of \$3,735.85.

IV. EXECUTIVE DIRECTOR'S REPORT

Mr. Acar gave a brief update as to the expansion plans. He also talked about the recent sprinkler system installation. He said the same company that is working on the gym is also renovating the elementary building. Also, due to state statutes, the buildings are leased by Coral Education Corporation.

V. COMMITTEE REPORTS

There were no committee reports given. The Fundraising Committee has just been formed and there should be a report from them at the January meeting.

VI. OLD BUSINESS

a) Revision to Volunteer Forms

Vicki Bolton again talked about the new Volunteer form. It is still awaiting final approval from administration. Also, the Volunteer Coordinator position has been filled by Kimberly Romska.

b) Holly Fest Wrap-Up

There was a brief discussion about the Holly Fest. Overall the Holly Fest went well. However, everyone agreed that they would like to see more engaging or interactive, booths as well as more quality items that could be used as holiday gifts. The food booths were fine. Also, the music department should have only set up on the stage as there was very little room for the booths. Also, next time the music program should go last so the booths have a chance to sell and then close-up while the concert is taking place. The MC should lower the lights and announce the start of the concert as well.

VII. NEW BUSINESS

a) Uncle Jerry's T-Shirts Fundraiser

Mr. Pacheco informed the PTC that the Uncle Jerry's T-Shirt fundraiser will begin on March 7th, 2008 and will continue through March 28th, 2008. The fundraiser will start with kick-off assemblies, one for the high school/middle school and one for the elementary school. The fundraiser will be advertised in the newsletter.

b) Barnes & Noble Book Fair

The PTC was reminded of the upcoming book fair at Barnes and Noble. The book fair will be held on Saturday, May 10th, 2008. Ms. Swanson is looking for teachers/clubs to have students perform at the book fair. Anyone with questions can see Ms. Swanson in the library.

c) Mrs. Janes – Yearbook

The yearbook club said that they have some fundraising events coming up, *i.e.*, a semi-formal high school dance, a Valentine's Day dance for the middle school, and they will be selling Peace grams as well. So far, yearbook has \$3,037.44 towards their required \$6,836.29. That still leaves a total of \$3,798.85 to go. Yearbook has to commit to the quantity of yearbooks they will need by the end of January. The books will be printed in the spring. They will keep the PTC posted as to their progress.

d) Change of PTC General Meeting Night

Mr. Pacheco informed the PTC that he has a conflict in his schedule and would like to change the day that the general meetings are held. The PTC had no problem changing the day. The general meeting will be held on Thursday, February 14th, 2008, and the new day will be determined for meetings starting in March 2008.

VIII. FUNDING REQUESTS

a) Baking Club – Mrs. Nakayama

The PTC approved Mrs. Nakayama's request for reimbursement of baking equipment for the baking club in the amount of \$100.00. **A motion was made to reimburse Mrs. Nakayama for the expenses associated with the baking club. The request was seconded and passed.**

b) Music Dept. – Mr. Pefley

Mr. Pefley's request for money to purchase sheet music was tabled until next month's meeting. The PTC would like more information from Mr. Pefley as to what fundraising efforts have been made.

IX. ADJOURNMENT

With no further business, the meeting was adjourned. **The next regularly scheduled PTC meeting will be held on THURSDAY, FEBRUARY 14TH, 2008.**

Respectfully submitted,



Diane M. Swanson
PTC Secretary